

School District Five of Lexington and Richland Counties
Job Description
JOB TITLE: Cooperative Learning Coach

POSITION: Cooperative Learning Coach
SALARY: District Teacher Salary Schedule/Grant Funded
Days of Work: 190 days

GENERAL STATEMENT OF JOB

This grant-funded position will be responsible for supporting administrators and teachers in MSAP-funded schools to implement cooperative learning practices that are integrated school wide, with particular focus in general classroom instruction.

SPECIFIC DUTIES AND RESPONSIBILITIES

- Work collaboratively with MSAP-funded external consultants to implement cooperative learning and desegregation strategies at MSAP-funded schools with fidelity and in accordance with grant activities.
- Plan, implement, and oversee the implementation of cooperative learning practices at MSAP-funded schools.
- Provide individual and small group coaching and training to teachers to effectively implement cooperative learning practices.
- Attend professional development sessions as required by the MSAP grant.
- Adhere to all MSAP policies and regulations.
- Ensure that the implementation timetables are met.
- Serve as a resource for district and school administrators in cooperative learning.
- Attend and present at regional and national conferences, as necessary.

ADDITIONAL JOB FUNCTIONS

- Represents district as needed and as assigned by MSAP Project Director.
- Performs additional related duties as required by MSAP Project Director.

MINIMUM TRAINING AND EXPERIENCE

Must possess valid Teacher and/or Principal certificates from the S.C. State Board of Education, a bachelor's degree (master's degree preferred) from an accredited university or college, and at least three years successful experience, preferably in a magnet school environment. Candidates must also have budgetary, procurement, and scheduling experience, and experience facilitating partnerships and extended learning opportunities.

Candidates must be able to understand and apply federal grant laws and regulations. Experience in grants management and project management is preferred.