

School District Five of Lexington and Richland Counties
Job Description
JOB TITLE: Media Arts Teacher - Elementary

POSITION: Media Arts Teacher - Elementary
SALARY: District Teacher Salary Schedule/Grant Funded
Days of Work: 190 days

GENERAL STATEMENT OF JOB

Primary school media art teachers educate young students, usually from ages 5-12, about basic media arts principles and techniques while encouraging creative expression and nurturing artistic abilities. These specialized elementary school teachers develop and execute lesson plans about media arts techniques and media arts history.

SPECIFIC DUTIES AND RESPONSIBILITIES: ESSENTIAL JOB FUNCTIONS

- Plan and implement media arts lessons for K-5 students
- Adhere to SC Media Arts Standards
- Collaborate with other content areas and grade levels in order to support arts-integration
- Ensure that students are exposed to diverse areas of the media arts and visual literacy
- Provide instruction for all students in regards to the importance of digital citizenship and copyright laws/regulations
- Instruct students about proper care and usage of provided technologies/ equipment
- Manage and ensure proper maintenance of school Mac Lab
- Exhibit student media artworks within the school and various district exhibits as needed
- Attend school-based and district professional development
- Attend and possibly present at regional and national conferences.
- Commit to life-long learning while keeping abreast of trending technologies

MINIMUM TRAINING AND EXPERIENCE

- Must have appropriate SC Teacher Licensure/Certification in the area of Early Childhood, Elementary, Media Specialist, or Technology.

KNOWLEDGE:

Knowledge of the policies, procedures and activities of the school district which pertain to the specific duties and responsibilities of the position. Knowledge in the methods for developing lesson plans and materials, and classroom activities which stimulate learning. Knowledge of the records, forms and reports which must be prepared and maintained. Knowledge of proper maintenance of equipment, materials and supplies used in daily activities. Knowledge of training methods used in teaching concepts and skills of Music Education to classroom students. Knowledge of counseling methods necessary for handling student academic and adjustment problems. Knowledge of the materials and information which must be prepared for classroom instructional activities.

SKILLS/EFFORT:

Ability to provide instruction to students through explanation, demonstration and/or supervised practice. Ability to supervise students and maintain order in various classroom and instructional activities and situations. Ability to operate general office equipment and musical instruments in the performance of daily activities. Ability to prepare lesson plans, tests, and instructional materials for classroom activities. Ability to identify student adjustment and/or academic problems, provide counseling and/or recommend appropriate remedial action to parents. Ability to communicate effectively with students and their parents, district staff, and all other groups involved in the activities of the job.

WORKING CONDITIONS:

Conducts duties in a classroom environment with no significant exposure to environmental conditions. Exposure to environmental conditions such as heat, cold, humidity, noise, dusts and wetness when conducting duties outdoors, i.e. recess, bus duty, etc. Requires ability to work under a degree of stress related to duties that require constant attention and working with students. Physical demands are restricted to classroom work requiring occasional lifting/moving of items weighing up to fifty pounds. Occasional local travel is required; no overnight travel required. Job requires the operation of general office equipment.

RESPONSIBILITY:

Responsible for classroom equipment, materials and supplies budget.
Supervises students in classroom situations.