

**LEXINGTON / RICHLAND SCHOOL DISTRICT FIVE, SOUTH CAROLINA
JOB DESCRIPTION, JULY 2021**

**JOB TITLE: TECHNOLOGY TEACHER LEADER
OFFICE OF INSTRUCTION**

GENERAL STATEMENT OF JOB

Under direction from the District Coordinator of Instructional Technology, Technology Teacher Leaders will work in conjunction with the school level Digital Integration Specialist to implement the use of technology into the instructional process; assist faculty and staff in the use of technology; provide staff development for teachers and faculty; and provide support for the use of technology in the school and classroom.

SPECIFIC DUTIES AND RESPONSIBILITIES

ESSENTIAL JOB FUNCTIONS

Assist faculty and staff in the use of technology, district technology initiatives and applications and classroom curriculum applications of technology.

Provide professional development and technology workshops for teachers, media specialists and support staff.

Provide limited technical assistance to support instruction, and assist faculty and staff in obtaining further technical assistance if needed.

Maintain proficiency in both instructional and administrative technology.

Serve on School and District Technology Leadership Teams. Attend TTL meetings coordinated by the Digital Integration Specialist and/or the District Coordinator of Instructional Technology.

Attends and assists with mandatory district technology professional development workshops.

Maintain the TTL log and summary of activities throughout the year. Prepares and submits annual Technology Teacher Leader Year-End-Summary.

Report to school Principal and District Coordinator of Instructional Technology.

ADDITIONAL JOB FUNCTIONS

Perform related duties as required.

MINIMUM TRAINING AND EXPERIENCE QUALIFICATIONS

Applicant must be a current employee of School District Five in good standing.

Have three years minimum experience in a teaching environment coupled with strong personal computer skills and experience in classroom technology integration.

Requires a Bachelor's degree, needs educational technology experience, or an equivalent combination of education, training and experience that provides the required knowledge, skills and abilities. A valid South Carolina teaching license is required (secondary). Must possess a valid state driver's license.