

# PowerSchool and Homebound

- Coding and Data Validations

9/30/14

Homebound Meeting

# PowerSchool and Homebound

The proper coding of Homebound students in the PowerSchool student information system is the shared responsibility of:

- School/District Homebound Coordinators
- School Registrars
- School Administrators
- School Attendance Clerks

- Who identifies Homebound students at YOUR school?
- WHO codes Homebound students at YOUR school?
- Who validates the data related to Homebound students at YOUR school?

# Homebound Documentation

- Resource:

SCDE Pupil and Accountability Manual

<http://ed.sc.gov/agency/cfo/finance/Financial-Services/documents/pupilaccountingmanual.pdf>

*“Proper documentation must be on file with the pupil's district or school before a pupil may be classified in the Homebound classification.”*

The homebound instruction form must be signed by a licensed physician and approved by the District Superintendent (or designee) **PRIOR** to the Homebound classification being entered into PowerSchool.

# EFA Data Entry for Homebound students

*“A pupil may be counted in Homebound classification on the first day the pupil becomes eligible for homebound services. (R43-241).”*

PowerSchool

Start Page > Student Selection > South Carolina State Information > EFA Code Entry

## EFA Code Entry

EFA Code Entry | EIA Code Entry | High Achieving | Add-on Weightings | EFA History | EIA History | High Achieving History | Standardized Test Performance Level

EFA Primary: **HO - Homebound** Effective Start Date: **10/4/2013**

EFA Secondary: K - Kindergarten  
P - Primary

EFA 2: EL - Elementary  
HS - High School  
AU - Autism

EFA 4: EM - Mental Disabi-Mild  
EH - Emotional Disability  
HH - Deaf/Hard Hearing  
**HO - Homebound**

EFA 6: LD - Spfc Learning Disabi  
OH - Orthopedic Impair  
SP - Speech/Lang. Impair

EFA 8: TM - Mental Disabi-Mod  
VH - Visual Impairment  
VOC - Vocational (Gr9-12)  
\*OHI - Other Health Impair

EFA 10: \*TBI - Traumatic Brain Inj  
\*PMD - Mental Disabi-Severe  
\*DD - Developmental Delay

EFA 3:

EFA 5:

EFA 7:

EFA 9:

# EFA Data Entry for Homebound students

*\* It is crucial to code the stop/start dates for homebound students who enter and exit homebound status frequently.*

## EFA History

EFA Code Entry   EIA Code Entry   High Achieving   Add-on Weightings   <b>EFA History</b>   EIA History   High Achieving History   Standardized Test Performance Level												
	Start Date	Stop Date	EFA Primary	EFA 2	EFA 3	EFA 4	EFA 5	EFA 6	EFA 7	EFA 8	EFA 9	EFA 10
Edit	08/20/2013	08/23/2013	HO	← Original Entry								
Edit	02/04/2014	02/10/2014	HO	← Re-entry Entry								

# SCDE Required Reports

***Membership and Attendance Report (Extract)*** - is a file generated from within PowerSchool which contains the raw data that will be transmitted to the SCDE for **Funding** purposes. ***It reflects the number of students “in membership” by EFA classification.***

*A pupil will be counted in membership on the 1<sup>st</sup> day of entrance in an instructional program (original entry, a re-entry, or a transfer).*



# PowerSchool & D5 Validation Reports

*Schools are required to validate that the days served under Homebound EFA designation match the student enrollment and attendance in PowerSchool.*

*Daily validation is essential during the week prior to the 45 and 135<sup>th</sup> funding report deadlines.*

# PowerSchool & D5 Validation Reports

## *PowerSchool Custom SQL Validation Reports:*

### Homebound Roster (Absences):

Shows the number of Homebound Enrollment Days and the number of Homebound Absences entered in PowerSchool

*Start Page > System Reports > Custom SQL Reports(TAB) > **Data Validation** > Homebound Roster (Absences)*

School	Student	DCID	Homebound Absences	Homebound EFA Days
High School	Student Name	54	6	6
High School	Student Name	01	49	81
High School	Student Name	36	74	74
High School	Student Name	84	17	17
High School	Student Name	01	4	5
High School	Student Name	34	29	25



# PowerSchool & D5 Validation Reports

## *PowerSchool Custom SQL Validation Reports:*

### **Homebound Student Days:**

Per Individual student number entry, lists the dates student was coded Homebound. Attach to form 300 for final reporting.

*Start Page > System Reports > Custom SQL Reports(TAB) > **Attendance**> Homebound Student Days*

### **Homebound Roster:**

Shows the number of Homebound Enrollment Days and the number of Homebound Absences entered in PowerSchool

*Start Page > System Reports > Custom SQL Reports(TAB) > **Attendance**> Homebound Roster*