



SPRING HILL HIGH SCHOOL

Club Proposal Checklist

Please be sure to complete the following requirements PRIOR to submitting a club proposal form:

- Create a name of your club
- Create a name for your club
- Write a description and purpose of your club
- Find a faculty advisor willing to work with your club
- Create and circulate a student petition with at least 10 signatures of students willing **to join** your club
- Decide on meeting days and frequency of meetings
- Complete the club proposal form and attach the student petition. Be sure to have the faculty advisor sign the form.
- Submit the form to Mrs. Amick for administrative approval.

Approved By: _____

Date: _____

Creating a New Club at SHHS

The following form must be filled out to start a new club or activity. The completed form should be presented to Mrs. Amick. A meeting will follow to discuss the proposal.

New Club/Activity Proposal

Person presenting the proposal:

Name: _____

Email Address: _____

Phone: _____

Name of proposed club/activity: _____

General description of proposed club/activity: _____

Goals of proposed club/activity:

1. _____

2. _____

3. _____

What type of area do you plan to meet in (classroom, Lecture Hall, gym, etc.)?

When and how often do intend to meet? _____

Name and signature of proposed sponsor:

Name: _____

Signature: _____

List 10 students who will be members of the proposed club/activity.

Student Name:
1.
2.
3.
4.
5.
6.
7.
8.
9.
10.